

# DOC IMPLEMENTATION OF DC JAIL IMPROVEMENTS

#	Item	Description	Status
1	Medical care	<ul style="list-style-type: none"> <li>• Expedite triage for sick calls on non-quarantine units</li> <li>• Prioritize inmate grievances alleging delay of medical care &amp; submit to medical director</li> <li>• Enhanced documentation tracking sick/urgent care calls, symptoms, medical visit, and outcomes</li> </ul>	<ul style="list-style-type: none"> <li>• DYRS/DOC Medical Directors met on May 4 to review all medical processes DOC residents use to access healthcare and how they are being identified for COVID testing; flow chart created to outline these processes.</li> <li>• DOC residents' complaints of medical delays are immediately provided to the DOC Medical Director for review.</li> </ul>
2	Cell restrictions for isolated and quarantine units	<ul style="list-style-type: none"> <li>• Monitor and track cell restrictions</li> </ul>	<ul style="list-style-type: none"> <li>• Standardized cell restriction forms were developed.</li> <li>• Improved practices and form implementation began April 22; forms are collected and stored electronically.</li> <li>• DYRS/DOC will continue to track and identify trends that may be used to inform any needed policy and practice improvements</li> </ul>
3	Transfers to different units during quarantine period	<ul style="list-style-type: none"> <li>• Ensure appropriate housing surveillance and monitoring for transferred inmate</li> </ul>	<ul style="list-style-type: none"> <li>• DOC reviewed all transfers since the declaration of the public health emergency. A small number of residents were found to have transferred based on their mental health needs and at the direction of the medical team.</li> <li>• DOC revised its intake tracking system to ensure all new intakes are identified and properly monitored during their first 14 days at DOC.</li> <li>• DOC/DYRS is reviewing implementation and tracking/monitoring tools to further improve process.</li> </ul>
4	Enhanced education for staff & inmates	<ul style="list-style-type: none"> <li>• Consult with public health experts to strengthen COVID-19 education program</li> <li>• Explore supports that can be expedited to inmates and staff</li> </ul>	<ul style="list-style-type: none"> <li>• DC Health is reviewing COVID-19 education programs for DOC staff and residents.</li> <li>• Training for all DOC staff on COVID-19 prevention and management began April 23; DYRS is reviewing related materials.</li> <li>• Online training module for all DOC staff launched on April 27; topics include COVID-19; donning, doffing, and disposing of PPE; cleaning and disinfecting practices; social distancing; and use of infrared thermometers for medical screenings. Paper-based training was provided during roll call on April 29.</li> <li>• Online educational resources provided to DOC residents via tablets on April 28; topics include COVID-19, use of PPE, and cleaning/disinfecting practices. Paper copies of this information was provided to all DOC residents on April 29.</li> </ul>

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5	Thermometer training	<ul style="list-style-type: none"> <li>Staff training on use of infrared thermometers &amp; responding to inaccurate readings</li> </ul>	<ul style="list-style-type: none"> <li>EOC provided trained medical staff to perform this function; trainings held on April 29, 30 and May 1 Medical Staff facilitate thermometer read.</li> <li>Medical Reserve Corps volunteers were engaged to support efficient screening efforts. The volunteers began on April 27; up to six volunteers each day.</li> </ul>
6	Inmates in isolation	<ul style="list-style-type: none"> <li>Access to legal calls</li> <li>Daily showers</li> <li>Clean clothing &amp; linens</li> </ul>	<ul style="list-style-type: none"> <li>Mobile telephone unit available for on-unit calls and facilitated by case management; DYRS is reviewing policy.</li> <li>Based on revised medical advice, DOC revised procedures to allow residents in isolation to shower daily; refusals to take showers is tracked daily. DYRS/DOC is reviewing tracking information to identify any needed procedural improvements.</li> <li>Clean bed linens and clothes are provided weekly. Should the need arise, residents are able to access additional clean bed linen upon request.</li> </ul>
7	Social distancing	<ul style="list-style-type: none"> <li>Address limitations in staffing levels</li> <li>Improve oversight of supervisory staff</li> <li>Enhanced education on importance of social distancing</li> </ul>	<ul style="list-style-type: none"> <li>DYRS/DOC began an in-depth analysis of DOC staff unavailable for duty.</li> <li>On May 5, DOC began issuing Return to Work notices to employees who were due to return to work from COVID related leave.</li> <li>Unannounced supervisory walkthroughs began May 1 to enhance immediate supervisory support and redirection; they will be conducted at least twice per week.</li> <li>Beginning April 10, the PA system reminds staff and residents five times per day to maintain social distance.</li> <li>Beginning April 20, DOC increased COVID-19 informational signage throughout the facilities.</li> </ul>
8	PPE guidelines & fitting	<ul style="list-style-type: none"> <li>Guidance to staff on type of PPE to use when doing different functions and at different post assignments</li> <li>Training on proper usage and disposal of PPE</li> <li>Designated receptacles for disposing of PPE</li> <li>Fit all staff assigned N95 respirators</li> </ul>	<ul style="list-style-type: none"> <li>Beginning April 20, DOC increased COVID-19 informational signage throughout the facilities; per CDC guidance, signage use both text and illustrations.</li> <li>FEMS conducted N95 fit tests and training for 40 staff on May 5; two DOC officers received "train the trainer" education.</li> <li>DOC submitted WebEOC request for vendor to test the additional employees and train 20 DOC staff on how to conduct the N95 fit test. Once training is done, the 22 trained DOC staff will conduct N95 fit tests for remaining DOC staff.</li> </ul>

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9	Retain a sanitarian	<ul style="list-style-type: none"> <li>Person will oversee environmental health and safety program at CDF &amp; CTF</li> </ul>	<ul style="list-style-type: none"> <li>DYRS Sanitarian conducted two walkthroughs of DOC facilities on April 30 and May 6; provided recommendations to DOC and will continue to consult pending the hiring of a DOC Sanitarian.</li> <li>DYRS Sanitarian consulting with DC Health on previous inspections and consulting with DOC on the implementation of DC Health recommendations.</li> <li>DOC working closely with OCP to expeditiously procure a Sanitarian.</li> </ul>
10	Cleaning services	<ul style="list-style-type: none"> <li>Hire professional cleaning service for non-secure side of facility until sanitarian is hired</li> <li>Provide each unit with cleaning supplies that have been sanitized</li> <li>Enforce schedule for regular cleaning of common areas and cells</li> </ul>	<ul style="list-style-type: none"> <li>Scope of work for janitorial services being finalized between DGS and company providing cleaning services to DC Government; finalizing contract is high priority for DGS and OCP.</li> <li>DOC and EOM reviewed using DCPS janitorial staff to clean DOC facilities, but concept was not feasible.</li> <li>DOC developed a checklist for each shift to verify sufficient cleaning supplies/equipment in each housing unit and that each housing unit has been cleaned and inspected.</li> </ul>
11	Common areas	<ul style="list-style-type: none"> <li>Reduce inmate congregation in close quarters in common areas</li> <li>Limit number of inmates out of their cells at same time</li> <li>Enforce social distancing standards by inmates, including assessing need for additional staff on unit-by-unit basis</li> </ul>	<ul style="list-style-type: none"> <li>During each shift roll call, staff are reminded to enforce social distancing measures.</li> <li>DOC has implemented policies to support social distancing, including allowing only five residents out on the housing unit floor at any given time.</li> <li>Beginning April 10, the PA system reminds staff and inmates five times per day to maintain social distance.</li> <li>Beginning April 20, DOC increased COVID-19 informational signage throughout the facilities.</li> </ul>
12	Legal calls	<ul style="list-style-type: none"> <li>Provide inmates with access to confidential, unmonitored legal calls</li> </ul>	<ul style="list-style-type: none"> <li>As essential DOC staff returned from COVID related leave, the agency's capacity for emergency legal calls increased.</li> <li>Beginning April 22, DOC implemented a new and improved legal call system for attorneys with urgent matters to discuss with residents.</li> <li>Legal call information is posted on DOC website. Informational fliers were posted on housing units on May 1; larger posters being printed and to be posted by May 11.</li> <li>DOC will be implementing unmonitored messaging services between residents and attorneys via tablets.</li> <li>DOC expects additional tablets to arrive May 8 that will allow for resident-attorney emergency video conferencing.</li> <li>DOC is exploring additional options to improve and expand resident access to legal communications.</li> </ul>

CTF - Correctional Treatment Facility  
CDF - Central Detention Facility  
DOC - Department of Corrections

DYRS - Department of Youth Rehabilitation Services  
DGS - Department of General Services  
OCP - Office of Contracting and Procurement

PPE - Personal Protective Equipment